RA Bill Review Checklist - Lite

CU-PROD-001-LITE / Free preview / V1.0

Project / contract: _____ Bill / period / cut-off: _____

Item / unit / location: _____ Review revision / reviewer: _____

Use for one item before submission or review. Record a source and specific gap. Complete separate sheets for other items.

Review check / exact record needed	Reference / finding / action
Item / description / unit	BOQ / payment-basis reference: _____
Executed work / measurement support	Location / MB / survey reference: _____
Drawing / specification	Approved revision / reference: _____
Previous / current claimed quantity	Previous: _____ Current: _____
Cumulative / correction check	Previous + current +/- correction: _____
Supported quantity / discrepancy	Supported: _____ Difference / gap: _____
Variation / changed-work status	Instruction / unresolved position: _____
Rate / valuation status	Basis / agreed or unresolved: _____
Certification remarks	Exceptions / withholding / review: _____
Action required / reviewer / date	Action / owner: _____ Reviewer / date: _____

Quantity support does not decide entitlement. Check the executed contract and applicable billing procedure. Certification and payment are separate. This is not tax/accounting advice.

The full RA Bill Review Pack adds detailed evidence checks, quantity reconciliation, bill/payment tracking and an observation register.

Full pack: civiluncut.com/products/ra-bill-review-pack/
Related guide: civiluncut.com/learn/ra-bill-review/